

SALISBURY CITY COUNCIL

Report

Subject : Tollgate Road Depot Parking
Committee : Environment
Date : 29 September 2025
Author : Marc Read, Head of Environmental Services

1. Report Summary:

- 1.1. This report sets out the case for Council to address persistent parking problems on Council land outside of the Phoenix Emporium building on Tollgate Road.

2. Background

- 2.1. Salisbury City Council (SCC) purchased the Tollgate Road Depot site at the end of 2022. The site was refurbished to meet the needs of the Council during 2023 and the Environmental Services Team moved in at the beginning of 2024.
- 2.2. Officers have arranged for areas owned by SCC to be hatched and double yellow lines installed. However, the problem is still persisting with people visiting the flats and Phoenix Emporium parking in areas owned by SCC. This is causing ongoing issues for SCC vehicles to safely enter and exit the site.

3. Request

- 3.1. Officers are seeking permission to commission Wiltshire Council to enforce on the site on our behalf. The cost would be a one-off fee of £1,000 for the Traffic Relief Order, £1,350 for signage and an ongoing annual fee of £2,000. All of these costs can be covered from existing budgets, so no further request for funds is required.
- 3.2. It is hoped that this approach will remedy the situation and allow the Council to go about its work efficiently and safely.

4. Risk

- 4.1. If Council does not address this issue, there are several risks to consider:
 - **Operational Risk:** Council vehicles may continue to face delays or access problems, impacting service delivery.
 - **Health & Safety:** Ongoing parking obstructions could create unsafe working conditions for staff and contractors.
 - **Challenge from Residents and Businesses:** Residents of the nearby flats and the owner or customers of the Phoenix Emporium building may challenge or oppose enforcement measures, potentially resulting in complaints or disputes.

5. Recommendations

5.1. It is recommended that the Committee:

5.1.1. Approve the commissioning of Wiltshire Council to enforce parking restrictions on the site.

5.1.2. Note that the total costs (£1,000 TRO, £1,350 signage, £2,000 annual enforcement) can be met from existing budgets.

6. **Wards Affected:** Tollgate Depot is located in the Milford Ward but the effective operation of the site affects all wards.

7. **Background Papers:** Title Plan & Proposed Area for Enforcement

8. Implications:

8.1. **Financial:** As outlined above.

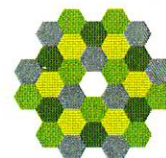
8.2. **Personnel:** Nil in relation to this report.

8.3. **Environmental Impact:** Nil in relation to this report.

8.4. **Equalities Impact Statement:** Nil in relation to this report.

HM Land Registry
Official copy of
title plan

Title number **WT189990**
Ordnance Survey map reference **SU1529NW**
Scale **1:1250**
Administrative area **Wiltshire**



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