

Salisbury City Council
The Guildhall
Market Place
Salisbury
SP11JH



Officer to contact: Andrew Hunt, Senior Corporate Officer
Direct line: 01722 342860
Email: corporate@salisburycitycouncil.gov.uk
Website: www.salisburycitycouncil.gov.uk

To all Members of the Events, Markets and Grants Sub-Committee:

Chairman: Vacant Vice Chairman: Vacant

Cllrs: Cllr P Beaven, M Brown, C Corbin, B Dalton, S Foster, S Hocking, R Rogers

You are summoned to attend a meeting of the Events, Markets and Grants Sub-Committee of Salisbury City Council to be held on **Monday 7 July 2025 at 6:30pm at The Guildhall.**

This Sub-Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Asa Thorpe
Chief Executive Officer

1 July 2025

Cc: All other Members of the Council for information

Agenda

1. **Election of Chair and Vice Chair of the Committee:**

To receive nominations for the Chair and Vice Chair of the Events, Markets and Grants Sub-Committee for 2025/26.

2. **Apologies:**

To receive any apologies for absence.

3. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer by

midday on the working day before the meeting.

4. **Councillors Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer on the working day before the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day before the meeting.

5. **Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Events, Markets and Grants Sub-Committee on 27 January 2025.

6. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

7. **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

8. **Chairman's Announcements:**

To receive any announcements from the Chairman.

9. **Salisbury Museum:**

To receive a presentation from Salisbury Museum on 2024/5 activities and future plans for 2025/6.

Contact Officer: *Andrew Hunt (01722 342860)*

10. **Budget Outturn / Monitoring Report:**

To receive and note the latest budget outturn and monitoring report for the current financial year.

Background Papers: [Budget Outturn Monitoring Report](#)
Contact Officer: *Matt Hine (01722 342860)*

11. **Business Team Update:**

To receive a verbal update from Matthew Hine, Head of Business, on current departmental activity and ongoing projects.

Background Papers: [Business Team Update](#)
Contact Officer: Matt Hine (01722 342860)

12. **Signage Project:**

To receive an introduction to the pilot signage project, including a summary of the proof of concept and proposed plans for further development.

Background Papers: [Signage Project](#)
Contact Officer: Matt Hine (01722 342860)

13. **Fayre on the Square Toilet update:**

To receive an update on toilet provision for Fayre on the Square, including current arrangements.

Contact Officer: Matt Hine (01722 342860)

14. **Digital Signage and Community Assets:**

To receive a report considering the use of Digital Signage within the City.

Background Papers: [Digital Signage and Community Asset Briefing](#)
Contact Officer: Matt Hine (01722 342860)

15. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**