

Salisbury City Council
The Guildhall
Market Place
Salisbury
SP1 1JH



Officer to contact: Janine Whitty, Head of Corporate Services
Direct line: 01722 342860
Email: corporate@salisburycitycouncil.gov.uk
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To all Members of the Finance Committee:

Chair: Cllr S Charleston Vice Chair: Cllr A Hoque

Cllrs: A Bayliss, M Brown, S Hocking, T Last, P Podger, R Rogers, A Suddards

You are summoned to attend a meeting of the **Finance Committee** of Salisbury City Council to be held on **Monday 23 February 2026 at 1830 hours at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.



Asa Thorpe
Chief Executive Officer
17 February 2026

Cc: All other Members of the Council for information

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statements:**

To receive any questions or statements from members of the public.

In accordance with the Council's Standing Orders, written notice of any question or statement must be submitted to the Chief Executive Officer by 12 noon on the working day prior to the meeting (ie by Friday 20 February 2026). Notices should be sent to: corporate@salisburycitycouncil.gov.uk.

3. **Councillor Questions/Statements:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer, one working day prior to the date of the meeting (ie by Friday 20 February 2026). Please email: corporate@salisburycitycouncil.gov.uk.

For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting corporate@salisburycitycouncil.gov.uk.

4. **Minutes of Previous Meeting:**

To approve as a correct record and authorise the Chair to sign the minutes of the last meeting of the Finance Committee held on 5 January 2026.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chair's Announcements:**

To receive any announcements from the Chair.

8. **Budget Monitoring Report for 2025/26 to the end of December:**

To receive and consider the latest Budget Monitoring Report for the financial year 2025/26 (to Month 9 / Q3).

Background Papers: [Budget Monitoring Report for 2025/26 to the end of December](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342860)

9. **Interim Internal Audit report 2 for 2025/2026:**

To receive the latest report from the independent internal auditor.

Background Papers: [Interim Internal Audit Report](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342860)

10. **Matters, if any, which by reason of special circumstances the Chair decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**