

Salisbury City Council

The Guildhall
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Salisbury
SP1 1JH



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To all Members of the Finance and Governance Committee

Chair: Cllr A Bayliss

Vice Chair: Vacant

Cllrs: M Brown, S Charleston, B Gann, S Hocking, A Hoque, T Last, R Rogers, A Suddards

You are summoned to attend a meeting of the **Finance and Governance Committee** of Salisbury City Council to be held on **23 June 2025 at the Guildhall at 6:30pm.**

This Committee meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.



Asa Thorpe
Chief Executive Officer

17 June 2025

cc: All other Members of the Council for information.

Agenda

1. **Election of Chair and Vice Chair of the Committee:**

To receive nominations for the Chair and Vice Chair of the Finance and Governance Committee for 2025/26.

2. **Apologies:**

To receive any apologies for absence.

3. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer

F&G/Agenda/17.06.2025

by midday on the working day before the meeting (ie by Friday 20 June 2025 to corporate@salisburycitycouncil.gov.uk).

4. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting (ie by Monday 16 June 2025 to corporate@salisburycitycouncil.gov.uk).

5. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 6 January 2025.

6. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

7. **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

8. **Chairman's Announcements:**

To receive any announcements from the Chairman.

9. **Outturn Budget Monitoring Report for 2024/25:**

To receive and consider the Outturn Budget Monitoring Report for the financial year 2024/25.

Background Papers:

[Outturn Budget Monitoring Report for 2024/25](#)

Contact Officer: Steve Bishop (01722 342860)

10. **Review of Officer Authorisation Limits:**

To consider and approve an updated schedule of officer financial authorisation limits following a review by the Responsible Finance Officer.

Background papers:

[Review of Officer Authorisation Limits](#)

Contact Officer: Steve Bishop (01722 342860)

11. **SORP accounts Update:**

To receive a verbal update from the Responsible Finance Officer regarding the SORP accounts.

Background papers: N/A

Contact Officer: Steve Bishop (01722 342860)

12. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**