

Salisbury City Council
The Guildhall
Market Place
Salisbury
SP1 1JH



Officer to contact: Janine Whitty, Head of Corporate Services

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To all Members of Salisbury City Council:

Chair: Cllr J Wells

Vice Chair: Cllr A Bayliss

Cllrs: P Beaven, J Bolwell, M Brown, S Charleston, V Charleston, C Corbin, B Dalton, S Foster, A Hoque, S Hocking, R Johnson, T Last, J Nettle, P Podger, A Riddle, E Rimmer, S Rideout, R Rogers, P Sample, A Suddards, and C Taylor.

You are summoned to attend a meeting of the **Full Council** of Salisbury City Council to be held on **Monday 10 November 2025 at 6:30pm at the Guildhall.**

This Council meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Asa Thorpe
Chief Executive Officer
4 November 2025

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer by midday on the working day before the meeting. (Email: corporate@salisburycitycouncil.gov.uk).

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting. (Email: corporate@salisburycitycouncil.gov.uk). For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting.

4. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Full Council held on 15 September 2025.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chair's Announcements:**

To receive any announcements from the Chairman.

8. **Administration Leader Announcements:**

To receive any announcements from the Administration Leader.

9. **Referral of Minutes:**

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Planning Committee	22 September 2025
Environment Committee	29 September 2025
Communities Committee	6 October 2025
Governance, Policy & HR Committee	13 October 2025
Planning Committee	20 October 2025

10. **Committee Reports:**

Committee Chairs are invited to report on the activities of the Committees.

11. **Nominations for Outside Representatives:**

To receive nominations for a second outside representative for the Salisbury Conservation Area Panel as requested by them.

Background papers: [Outside Representatives](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

12. **Update from Outside Representatives:**

To receive any verbal updates from outside representatives.

Background papers: N/A

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

13. **Splash Park Petition:**

To receive a petition from the Salisbury Splash Park Working Group regarding a splash park proposal.

Background papers: N/A

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

14. **Broken Bridges Update:**

To receive a presentation on the Broken Bridges Nature Reserve.

Background papers: [Presentation](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

15. **Asset Transfer Update:**

To receive a verbal update regarding possible asset transfers, including Central Car Park toilets.

Background papers: n/a

Contact Officer: Head of Environmental Services, Marc Read (01722 342866)

16. **Market Toilets Working Group Update:**

To receive an update report from the Head of Environmental Services.

Background papers: [Market Toilets Working Group Update Report](#)

Contact Officer: Head of Environmental Services, Marc Read (01722 342866)

17. **Internal Auditors Interim Report:**

To receive the Internal Auditor's Interim Report, dated end September 2025.

Background papers: [Internal Auditors Interim Report Sep 2025](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342866)

18. **Budget Monitoring Report for 2025/26 Month 6:**

To consider the Budget Monitoring Report for 2025/26 (end of Month 6 / Q2 – September 2025).

Background papers: [Budget Monitoring Report 2025/26 to the end of September 2025](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342866)

19. **SCC Cyber Security and IT Systems Update:**

To receive an IT report from officers following the cyber security audit, progress to improve SCC IT systems, and further planned works.

Background papers: [SCC Cyber Security and IT Systems Update](#)

Contact Officer: Head of Corporate Services, Janine Whitty (01722 342866)

20. **Permission to Spend:**

To approve commencement of procurement for a Professional Services Contract (Architectural Design, Structural Surveying and Quantity Surveying) valued up to £400,000 over 3 years, with the option to extend for 2 years.

Background papers: [Professional Services Including Architectural Design, Structural Surveying, Quantity Surveying – Procurement Approval](#)

Contact Officer: Head of Environmental Services, Marc Read (01722 342866)

21. **Motion - Community Toilet Scheme**

To consider the motion submitted by Cllr Bayliss and Cllr Corbin.

Background Papers: [Motion – Community Toilet Scheme](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

22. **Motion - Poultry Cross (PC)**

To consider the motion submitted by Cllr Suddards

Background Papers: [Motion – Poultry Cross \(PC\)](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

23. **Motion - Coldharbour Lane**

To consider the motion submitted by Cllr Taylor

Background Papers: [Motion – Coldharbour Lane](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

24. **Exclusion of Press and Public:**

To consider the following resolution:

That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of Agenda Item 25, on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972, Paragraph 3 — “Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

25. **Exempt - Repairs and Maintenance Contract Approval:**

To approve the repairs and maintenance contract.

26. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**