

The Guildhall
Market Place
Salisbury
Wilts
SP1 1JH



Contact: Cathy Titcombe
Direct Line: 01722 342860
Email: info@salisburycitycouncil.gov.uk
Web: www.salisburycitycouncil.gov.uk

Minutes

Meeting of : Full Council
Date : 12 March 2018
Meeting held in : The Guildhall
Commencing at : 6:30 pm

Present:

Chair: Cllr J Lindley

Vice Chair: Cllr M Osment

Cllrs: J Baber MBE, S Berry, J Broom, D Brown OBE, B Dalton,
K Daley, M Dean, A Foster, S Hocking, S Jackson, Dr M McClelland,
F Moody, L Sirman, I Tomes and J Walsh.

Officers: Annie Child and Lauren Laidlaw

800. **Apologies:**

Apologies were received from Cllr C Corbin, T Corbin, J Farquhar, J Nettle, A Hoque and C Rogers OBE.

801. **Public Questions/Statement Time:**

There were no questions submitted by the public.

802. **Councillor Questions/Statement Time:**

There were no questions submitted by Councillors.

803. **Minutes of Previous Meeting:**

The minutes of the last meeting of the Full Council held on 22 January 2018 were approved and signed by the Chair.

804. **Declarations of Interest:**

No declarations of interest were received.

805. **Dispensations:**

No dispensations were received.

806. **Chairman's Announcements:**

The Chairman made the following announcements:

- 806.1. Thanked the councillors for their support during his time as Chairman of the Full Council Committee.
- 806.2. Updated the councillors on recent events attended such as the Salisbury Saints Twinning Association AGM, the Western Sections Annual Luncheon, the Westbury Civic Reception and Awards Presentation, the Dementia Friendly Showcase, Women's World Day of Pray, Salisbury Symphony Orchestra Concert and the Rule of Law Service.
- 806.3. The staff briefing will be held on **XXXX**
- 806.4. The Mayor's Charity Ball will be held on the 14 April 2018. Tickets will be available to purchase shortly and the dress code should incorporate something blue.
- 806.5. All councillors are to endeavour the Emergency Services Thank You Service at St Thomas's Church on the 15 April 2018.
- 806.6. Reminded all councillors of St Georges Day on the 23 April 2018 where the newly appointed Town Crier will be in action.

807. **Referred Minutes from Other Committees:**

The minutes of the committee meetings shown below were noted and no questions were asked on them.

807.1. Planning and Transportation	5 February 2018
807.2. Services	12 February 2018
807.3. Policy and Resources	19 February 2018
807.4. Planning and Transportation	26 February 2018

808. **Leaders Report:**

The Leader gave the following report:

- 808.1. Noted to the councillors, SCC working partnership with Wiltshire Police and Health officials on the management of the major incident that has been well publicised and is ongoing in Salisbury.
- 808.2. Informed the council that Scotland Yard have taken over the investigation and SCC including Wiltshire Police and Health official will continue to support as and when needed.
- 808.3. Access to the electricity supply from the market square for the mobile police incident unit has been provided;
- 808.4. Access to the Guildhall will be provided as when needed;
- 808.5. Direct liaison with Wiltshire Police, the City Clerk and SCC councillors has been organised.
- 808.6. Inspector Sparrow is providing regularly updates.
- 808.7. All footage from the Wiltshire CCTV system has been made available to assist with the ongoing investigation.

- 808.8. The offices at Bourne Hill are experiencing a slight disruption due to the circumstances' but are operating as normal.
- 808.9. Apologies were given to all residents for the closure of the cemetery on London Road and all will be informed when it is due to be reopened;
- 808.10. Updated the council with the latest advice from Public Health England, that:
1. There is no known evidence to suggest a wider risk to public health at this time;
 2. Public Health England are working with partner agencies and are making contact with a group of individuals to monitor their health and ensure they continue to stay well;
 3. Direct physical contact with any casualties during the time they were discovered to be unwell. This includes contact with any bodily fluids from casualties while they were unwell;
 4. Contact with any material (e.g. clothing or equipment) which was obviously contaminated with the casualties' bodily fluids;
 5. This advice applies irrespectively of whether individuals were wearing protective clothing or not at the time.
 6. If anyone believes they have had this form of contact and have not already been contacted by Public Health England, speak to your line manager to make sure they are aware and email 247@wiltshire.pnn.police.uk;
 7. If anyone is concerned about their health or display any symptoms which give any cause of concern, you should contact 111 in the first instance.
- 808.11. A letter has been written to past Cllr Roger whose health is poor letting him know the council are aware and updated him on how the council is doing. Cllr Walsh informed the Leader and the Council he will be personally inviting Cllr Rogers, pending his health to this year's Mayor Making Ceremony.
- 808.12. Flowers were purchased and delivered to Cllr XXXX following the road traffic accident she was involved in.

809. **Report from Outside Representatives:**

No reports were received from outside representatives.

810. **Dementia Friendly Communities:**

Mr Andrew Day gave the following update on Salisbury being a Dementia Friendly city and acknowledged the Mayors support with raising its awareness.

- 810.1. Salisbury is moving forward from creating awareness to now taking action with the successful move towards the removal of stigma, improving quality of life and creating a culture of Dementia Friends with almost 3000 Dementia Friends volunteers and 10 Dementia Champions.
- 810.2. The Dementia Action Forum hosted by Salisbury Cathedral was a great success with organisation networking to bring together support for the Salisbury City Dementia community.
- 810.3. Local Solicitors gave a powerful speech at the Forum and informed how they have rewritten the powers of attorney for the Salisbury City dementia community.

- 810.4. The Dementia Friendly Showcase held at the Guildhall was well received with lots of friends, families and Wiltshire College students attending. It was a very valuable event.
- 810.5. From the 23 – 26 May 2018 is Dementia Action Week.
- 810.6. A Simply Guide to Dementia Support Services has been launched and is available at the Alzheimer's Society and the local Library. Salisbury City residences with dementia are finding it very helpful.
- 810.7. Cllr Walsh informed the Council about the Foresters Day Centre which provides support for residences with dementia. He informed the Council he will be visiting the 3 Swans Surgery to advise of this support group.
- 810.8. Cllr Dalton thanked Mr Andrew Day for his update and informed the Council 6-10 Salisbury businesses have held dementia friendly sessions with their employees but more should be done to encourage more businesses to take this on board.
- 810.9. Cllr Jackson noted how businesses should have some form of strategy/dementia policy as like the British Heart Foundation to support both employees and Salisbury City dementia residences with taking forward and encouraging a dementia friendly community.

811. **Local Policing Changes:**

Inspector Sparrow was not able to attend this meeting. The Leader of the council provided an update under paragraph 808 Leaders Report.

812. **Financial Regulations:**

The Responsible Finance Officer (RFO) updated the council reference the internal audit where it was found that although the Regulations were robust and detailed, they were based on an older National Association of Local Councils (NALC) model. The RFO informed the council the Regulations have been aligned in accordance to the format, content and structure of the new NALC model. Cllr Dalton noted under para. 4 of the Financial Regulations and Internal Financial Controls if there was a requirement for the title 'Chief Executive'. The Leader of the Council agreed for this to be removed which was seconded by Cllr Walsh. Cllr Dalton also noted under para. 4.2 if the wording should reflect 'maximum' expenditure rather than an exceeding amount and under para 4.5 subject to the amount of £100,000 should the Leader of the Council be consulted. Cllr Jackson informed the Council that he and the Leader of the Council communicate on a weekly basis and that the 'wording' does not matter. The Leader of the Council reminded the council that the City Clerk is the only position that should and is answerable to the Leader of the Council with regards to consultations. It was

Resolved to:

- 812.1. Note the review and redrafting of the Financial Regulations and Internal Financial Controls in accordance with the 2016 NALC model.
- 812.2. Approve the adoption of these Financial Regulations and Internal Financial Controls.

The meeting moved into exempt business at 19:24

813. **Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, the Full Council will consider excluding the press and public from the meeting during consideration of agenda item 15 on the grounds that it may involve the disclosure of 'exempt information' as defined in Part 1 of Schedule 12A of the Local Government Act 1972, as amended by Local Government (Access to Information) Variation Order 2006 where the public interest in maintaining the exemption outweighs the public interest in favour of disclosure the information explained below:

Agenda Item 15: Proposed Sale of Land

Paragraph 2 namely: Information which is likely to reveal the identity of an individual

Paragraph 3 namely: Information relating to the financial or business affairs of any particular person.

815. Matters, if any, which by reason of special circumstances the Chairman, decides should be considered as a matter of urgency:

No matters were raised

There was 18 member of the public and 1 member of the press present

The meeting closed at 20:05