

The Guildhall  
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**To all Members of Salisbury City Council:**

Chair: Cllr M Osment

Vice Chair: Cllr J Walsh

Cllrs: J Baber MBE, S Berry, J Broom, D Brown OBE, C Corbin, T Corbin, B Dalton, K Daley, M Dean, J Farquhar, A Foster, S Hocking, A Hoque, S Jackson, J Lindley, Dr M McClelland, F Moody, J Nettle, L Sirman, C Rogers OBE and I Tomes.

You are required to attend a meeting of the Full Council of Salisbury City Council to be held on **4 June 2018 at 6:30pm at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

**Annie Child**  
**City Clerk**

28 May 2018

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## Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public

*Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk by midday on the working day before the meeting.*

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

*Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the City Clerk by three o'clock on the day of the meeting.*

4. **Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Full Council held on 12 March 2018.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the City Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chairman's Announcements:**

To receive any announcements from the Chairman.

8. **Referral of Minutes:**

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Planning and Transportation	19 March 2018
HR Sub	27 March 2018
P & R	9 April 2018
Planning and Transportation	23 April 2018
Planning and Transportation	14 May 2018

9. **Election of the Leader of the Council 2018/19:**

The Chair will call for nominations for the Leader of the Council for the 2018/19 municipal year.

10. **Election of the Deputy Leader of the Council 2018/19:**

The Chair will call for nominations for Deputy Leader of the Council for the 2018/19 municipal year.

11. **Leaders Report:**

To receive a verbal report from the Leader of the Council.

12. **Annual Governance 2017/18:**

To receive a report on the annual review of the effectiveness of the system of internal control, to consider the findings of the review, the internal audit work performed and the internal audit arrangements, and to approve the Annual Governance Statement by resolution.

*Background Papers: Please see report attached*

*Contact Officer: Estelle Sherry (01722 342860)*

13. **Accountability Return (AGAR) 2017/18:**

To consider the Accounting Statements, to approve the Accounting Statements by resolution, and to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given

*Background Papers: Please see report attached*

*Contact Officer: Estelle Sherry (01722 342860)*

14. **Standing Orders and the Scheme of Delegation**

To agree amendments to Standing Orders and the Scheme of Delegation and consider committee membership for 2018/2019

*Background Papers: Nil*

*Contact Officer: Annie Child (01722 342860)*

15. **Attendance Report 2017/18:**

To receive a report in respect of Councillor Attendance during 2017/18

*Background Papers: Please see attached report*

*Contact Officer: Cathy Titcombe (01722 342860)*

16. **Basic Parish and Travelling & Subsistence Allowance 2017/18:**

To receive a report in respect of Councillor Allowances during 2017/18

*Background Papers: Please see attached report*

*Contact Officer: Cathy Titcombe (01722 342860)*

**17. Capital Programme Funding- Loan Application:**

To consider the approval of an application to the Public Loans Works Board.

*Background Papers: Nil*

*Contact Officer: Annie Child (01722 342860)*

- 18. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**