

The Guildhall  
Market Place  
Salisbury  
Wilts  
SP1 1JH



**Contact:** Cathy Titcombe  
**Direct Line:** 01722 342860  
**Email:** [info@salisburycitycouncil.gov.uk](mailto:info@salisburycitycouncil.gov.uk)  
**Web:** [www.salisburycitycouncil.gov.uk](http://www.salisburycitycouncil.gov.uk)

# Minutes

**Meeting of** : Services Committee  
**Date** : 25 June 2018  
**Meeting held in** : The Guildhall, Salisbury  
**Commencing at** : 6:30 pm

---

Present:

Chair: Cllr S Hocking

Vice Chair: Cllr A Hoque

Cllrs: C Corbin, K Daley, B. Dalton, M Dean, J Farquhar, A Foster, S Jackson, F Moody, M Osment, C Rogers, and J Walsh.

Cllr J Lindley substituted for Cllr L Sirman

Officers: Annie Child, Annie Scadden, David Bradley, Bethan Viney and Yaro Pustarnakov

---

## 510. Election of the Chair of the Services Committee 2018/2019:

The Chairman of the Council, Cllr M Osment called for nominations for Chairman of the Services Committee.

Cllr J Farquhar nominated Cllr S Hocking, which was seconded by Cllr C Rogers.

In the absence of any other nominations Cllr S Hocking was elected and it was.

### **Resolved that:**

510.1. Cllr S Hocking be elected Chair of the Services Committee for 2018/19.

The newly elected Chairman then moved to the Chairman's seat.

**511. Election of the Vice-Chair of the Services Committee 2018/19:**

The Chairman called for nominations for Vice-Chairman.

Cllr A Foster nominated Cllr A Hoque, which was seconded by Cllr F Moody.

In the absence of any other nominations Cllr A Hoque elected and it was

**Resolved that:**

511.1. Cllr A Hoque be elected Vice-Chairman of the Services Committee for 2018/19.

**512. Apologies:**

Cllr L Sirman gave her apologies and was substituted by Cllr J Lindley.

**513. Public Questions/Statement Time:**

There were one question submitted from the public but the Chairman noted that this was to be considered as part of Agenda Item 10.

**514. Councillor Questions/Statement Time:**

There were no questions submitted from members.

**515. Minutes of Previous Meeting:**

The minutes of the last meeting of the Services Committee held on 12 February 2018 were approved and signed by the Chair.

**516. Declarations of Interest:**

No Declarations of Interest were received.

**517. Dispensations:**

No Dispensations were requested.

**518. Chairman's Announcements:**

The Chairman made the following announcements:

518.1. Cllr Hocking thanked all the Councillors and the Salisbury City Council staff who assisted with organising the Royal visit on 22 June 2018. The event was very successful, and it received positive media coverage, which helped to show that Salisbury is open for business and getting back to normal.

518.2. The City Council took over the responsibility for street cleaning in April 2017, and with the new merger of the Litter and Parks Working Groups into the Environmental Working Group, the Chairman highlighted some of the successes over the last 12 months including a greater standard of

street cleaning than had been evident in the past and new initiatives for the future. The councillors and the Council officers will continue to liaise with contractors and local business to improve the services provided, whilst also making them cost-effective.

- 518.3. The Chairman invited Salisbury City Council's Environmental Services Manager, David Bradley forward to present Mr Edward Blick with a certificate of congratulations for finishing his groundsman apprenticeship with the Council and now becoming a permanent member of the grounds team. Cllr M Dean thanked officers helping to facilitate this apprenticeship scheme and the City Council hopes to recruit more apprentices in the future.

**519. Location of New Community Hub Service:**

The City Clerk presented the report and a discussion took place in which questions raised by the public were answered concerning the development plan for the Maltings overall, the generally poor appearance of the current Shopmobility office and the potential impact this move would have on tourism in the City.

Several members of the public spoke and asked questions, including Ms May from the Salisbury City Blue Badge Guides, Mr Stevens, Mr Dunbar, Chairman of the Salisbury Civic Society.

The Committee considered the costs of the proposed move, other possible locations, the services offered by the new Community Hub and the effects of bringing together the services provided by the Salisbury Information Centre and the Salisbury Shopmobility Centre into one integrated team working from a single location in the future. It was

**Resolved to:**

519.4. Agree that the location of the new Community Hub Service will be at the Maltings site.

519.5 Note the likely timescales as shown in this report

519.6. Agree to recommend to Finance and Governance that a budget of up to £35,000 is allocated for the refurbishment of the Maltings unit.

Cllr Dalton asked that his dissent to this resolution be recorded.

**520. Town Crier Guidelines:**

The City Clerk presented the Draft Town Crier Guidelines and Cllr M Dean thanked Cllr J Broom and officers for their work on this scheme. After an agreed amendment to the Conduct of the Town Crier section 9 in the guidelines it was

**Resolved to:**

520.2. Accept the Town Crier Guidelines.

**521. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**

There was 23 member of the public and 1 member of the press present.

The meeting closed at 20:20.