

The Guildhall
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To all Members of the Services Committee:

Chair: Cllr S Hocking

Vice Chair: Cllr A Hoque

Cllrs: C Corbin, K Daley, B. Dalton, M Dean, J Farquhar, A Foster, S Jackson,
F Moody, M Osment, C Rogers, L Sirman and J Walsh

You are required to attend a meeting of the Services Committee of Salisbury City Council to be held on **3 September 2018 at 6:30pm at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Annie Child
City Clerk

27 August 2018

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk by midday on the working day before the meeting.

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the City Clerk by three o'clock on the day of the meeting.

4. **Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Services Committee held on 25 June 2018.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the City Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chairman's Announcements:**

To receive any announcements from the Chairman.

8. **City Grant - Monitoring Report:**

To receive a report from the Finance Manager.

Background Papers: See report for details (Doc 67086)

Contact Officer: Estelle Sherry (01722 342860)

9. **Terms of Reference:**

To agree Terms of Reference for working groups which report to this Committee.

Background Papers: See attached draft Terms of Reference

Contact Officer: Annie Child (01722 342860)

10. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**