

Salisbury City Council

The Guildhall
Market Place
Salisbury
SP1 1JH

SALISBURY
CITY COUNCIL



Officer to contact: Beth George, Senior Corporate Officer
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To all Members of the Commercial Services Committee:

Chair: Cllr S Foster

Vice Chair: Cllr M Brown

Cllrs: P Beaven, C Corbin, S Hocking, E Rimmer, R Rogers

You are summoned to attend a meeting of the Commercial Services Committee of Salisbury City Council to be held on **Monday 6 July 2026 at 1830 hours at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

A handwritten signature in black ink, appearing to be 'Asa Thorpe'.

Asa Thorpe
Chief Executive Officer
30 June 2026

Cc: All other Members of the Council for information

Agenda

1. Election of Chair and Vice Chair of the Committee:

To elect the Chair and Vice Chair of the Commercial Services Committee.

2. Apologies:

To receive any apologies for absence.

3. Public Questions/Statements:

To receive any questions or statements from members of the public.

In accordance with the Council's Standing Orders, written notice of any question or statement must be submitted to the Chief Executive Officer by 12 noon on the working day prior to the meeting. Notices should be sent to:
corporate@salisburycitycouncil.gov.uk.

4. Councillor Questions/Statements:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer, one working day prior to the date of the meeting.

For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting corporate@salisburycitycouncil.gov.uk.

5. Minutes of Previous Meeting:

To approve as a correct record and authorise the Chair to sign the minutes of the last meeting of the Commercial Services Committee held on 2 February 2026.

6. Declarations of Interest:

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

7. Dispensations:

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

8. Chair's Announcements:

To receive any announcements from the Chair.

9. Business Team Update:

To receive an update from Luke Harris, Operations Manager, on behalf of the Business Team.

Background Papers: [Business Team Update](#)

Contact Officer: Luke Harris, Operations Manager (01722 342860)

10. Budget Outturn/Monitoring Report:

To receive the 2025/26 budget outturn report.

Background Papers: [Budget Monitoring Outturn Report 2025 2026](#)

Contact Officer: Matthew Hine, Head of Business, and Steve Bishop, Responsible Finance Officer (01722 342860)

11. Stage Trial Report:

To receive an update from Lol Wilde, Events Manager, on the temporary stage trial in the Market Square.

Background Papers: [Stage Trial Report](#)

Contact Officer: Matthew Hine, Head of Business, and Lol Wilde, Events Manager (01722 342860)

12. Business Team Dashboard Update:

To receive a demonstration and a verbal update of the Business Team's Dashboard.

Background Papers: None

Contact Officer: Luke Harris, Operations Manager (01722 342860)

13. Matters, if any, which by reason of special circumstances the Chair decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.