

Salisbury City Council

The Guildhall
Market Place
Salisbury
SP1 1JH

SALISBURY
CITY COUNCIL



Officer to contact: Clare Dickinson, Senior Corporate Officer
Direct line: 01722 342860
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Website: www.salisburycitycouncil.gov.uk

To all Members of the Committee Name:

Chair: Cllr J Bolwell

Vice Chair: Cllr V Charleston

Cllrs: A Bayliss, P Beaven, M Brown, S Charleston, C Corbin, B Dalton, S Foster, A Hoque, S Hocking, R Johnson, T Last, V Milos, J Nettle, P Podger, A Riddle, E Rimmer, S Rideout, R Rogers, P Sample, A Suddards, C Taylor and J Wells.

You are summoned to attend a meeting of the **Full Council** of Salisbury City Council to be held on **Monday 13 July 2026 at 1830 hours at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Asa Thorpe
Chief Executive Officer
8 July 2026

Agenda

1. Apologies:

To receive any apologies for absence.

2. Public Questions/Statements:

To receive any questions or statements from members of the public.

In accordance with the Council's Standing Orders, written notice of any question or statement must be submitted to the Chief Executive Officer by 12 noon on the working day prior to the meeting (Friday 10 July 2026). Notices should be sent to:
corporate@salisburycitycouncil.gov.uk.

3. Councillor Questions/Statements:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer, one working day prior to the date of the meeting.

For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting corporate@salisburycitycouncil.gov.uk.

4. Minutes of Previous Meeting:

To approve as a correct record and authorise the Chair to sign the minutes of the last meeting of the extraordinary Full Council held on Monday 29 June 2026.

5. Declarations of Interest:

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. Dispensations:

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. Chair's Announcements:

To receive any announcements from the Chair.

8. Administration Leader Announcements:

To receive any announcements from the Administration Leader.

9. Committee Memberships 2026/27:

To note member representation on committee memberships for 2026/27.

Background papers: [Committee Membership 2026/27](#)

*Contact Officer: Head of Corporate and Interim Deputy CEO, Janine Whitty
(01722 342866)*

10. Referral of Minutes:

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately:

Full Council

29 June 2026

The Commercial Services Committee

6 July 2026

11. Update from Outside Representatives:

To receive verbal updates from outside representatives:

Cllr Johnson – Disability Interest Group Salisbury
Cllr Rideout – Allotment Association
Cllr S Charleston – Wiltshire Creative
Cllr Foster – Salisbury Museum
Cllr Bolwell – Bus Partnership
Cllrs Nettle and Brown – Salisbury Conservation Area Panel
Cllrs Corbin and Brown – Local Highways, Footpaths Improvement Group
Cllrs Riddle and Bolwell – Environment Action Group
Cllrs Hocking and V Charleston – Flood Co-ordinator and Deputy Flood Co-ordinator

12. Budget Monitoring Report:

To note the Budget Monitoring Report for 2026/27 to the end of May.

Background papers: [Budget Monitoring Report](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342866)

13. Executing a legal deed and use of Council seal:

To approve the revision and sealing of the Lower Bemerton Trust deed.

Background papers: [Report](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342866)
(01722 342866)

14. Environment Services – Projects Update:

To receive a Projects update from Environmental services.

Background papers: [Projects Update](#)

Contact Officer: Mostyn Coombes, Estates Manager, (01722 342860)

15. Guildhall Redecoration:

To receive a report on Banqueting Hall and Crown Court Design Options.

Background papers: [Report](#)

Contact Officer: Mostyn Coombes, Estates Manager, (01722 342860)

16. Special Delegations:

To note Special Delegation Procedure reports, in accordance with Standing Orders Para 28.

Background papers: [Special Delegations](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342866)

17. Complaints Policies:

To approve changes to the Complaints Policies.

Background papers: [Complaints Policies Report](#)

Contact Officer: Head of Corporate and Interim Deputy CEO, Janine Whitty
(01722 342866)

18. Exclusion of Press and Public:

To consider the following resolution:

That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of agenda item 18 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 Paragraph 5 – “Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.” and for agenda item 19 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 Paragraph 3 – “Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

19. Exempt – Waste Services Contract Approval:

20. Matters, if any, which by reason of special circumstances the Chair decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.