

Salisbury City Council

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SALISBURY
CITY COUNCIL



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Minutes

Meeting of : Full Council
Date : 13 July 2026
Meeting held in : The Guildhall, Salisbury
Commencing at : 1830 hours

Present:

Chair:

Vice Chair: V Charleston

Cllrs: P Beaven, M Brown, S Charleston, S Foster, S Hocking, R Johnson, T Last, V Milos, J Nettle, P Podger, S Rideout, R Rogers, P Sample, A Suddards and J Wells.

Officers: Asa Thorpe, Janine Whitty, Steve Bishop, Jay Gawthorpe, Mostyn Coombes, Clare Dickinson, Andrew Hunt

There was 0 member of the public and 1 member of the press present.

1. Apologies:

Apologies were received from Cllr A Bayliss, J Bolwell, C Corbin, B Dalton, A Hoque, A Riddle, E Rimmer and C Taylor.

2. Public Questions/Statement Time:

There were no questions or statements submitted by members of the public.

3. Councillor Questions/Statement Time:

There were no questions or statements submitted by councillors.

4. Minutes of the Previous Meeting:

The minutes of the meeting of Full Council held on Monday 28 June 2026 were approved as a correct record and signed by the Chair.

5. Declarations of Interest:

No declarations of interest were received.

6. Dispensations:

No dispensations were requested or granted.

7. Chair's Announcements:

Cllr Bolwell reported that she attended three Royal British Legion-related events with the President of the RBL, Chris Child: the Act of Remembrance for the Battle of the Somme, the Battle of the Somme anniversary dinner, and the Fovant Badges Society Service. She noted that the Act of Remembrance was particularly meaningful to her as her great-grandfather is commemorated on the Salisbury War Memorial.

8. Administration Leader Announcements:

It was reported that progress has been made by Wiltshire Council regarding the Central Car Park public toilets. Councillors were also advised that work on the new Local Plan is commencing, with thanks noted to officers for their efforts. Finances remain in a positive position ahead of the forthcoming budget-setting process.

9. Committee Memberships 2026/27:

No changes to committee memberships were reported.

10. Referral of Minutes:

Minutes taken since the Full Council meeting on

Full Council

29 June 2026

The Commercial Services Committee

6 July 2026

These were taken as read and noted.

11. Update from Outside Representatives:

The Council received verbal updates from representatives covering the Allotment Association, Wiltshire Creative and the Flood Co-ordinators. Matters raised included the upcoming summer shows including best allotment and the scarecrow competition, issues around unusable allotments, the refurbishment of the Playhouse, and the success of the Flood Plan during the wettest winter to date.

12. Budget Monitoring Report:

Steve Bishop, the Responsible Finance Officer, presented the Budget Monitoring Report for the end of period 2 for the year. He explained that the overspend is very

likely to be due to budget profiling errors. The RFO is confident that by end of P3 the figures will no longer indicate an overspend.

Resolved that:

12.1 The Council notes the Budget Monitoring Report for P2.

13. Use of Council Seal:

Steve Bishop, the Responsible Finance Officer, explained that the Lower Bemerton Trust Deed requires amendment to reflect the current council membership so all Councillors can act as Trustees of the Deed.

Proposed: Cllr S Charleston

Seconded: Cllr P Podger

A vote was taken, and it was:

Resolved to:

13.1 Approve officers to revise the Lower Bemerton Trust deed to reflect the current membership of the Council.

13.2 Approve that the Proper Officer seals the revised deed to execute it.

14. Environment Services – Projects Update:

Mostyn Coombes, Interim Head of Environment, presented an update regarding Environment Service's current projects including the Poultry Cross, the De-Watering Bay at Tollgate Road Depot, Wyndham Wall and the solar panels and batteries for Tollgate Road Depot.

Following the update, the Chair thanked Mostyn Coombes for his work as interim Head of Environment, and the new Head of Environment, Jay Gawthorpe, was introduced to the Councillors.

15. Guildhall Redecoration:

Mostyn Coombes presented the options for the Guildhall re-decoration.

Proposed: Cllr S Foster

Seconded: Cllr S Charleston

15.1 Approve Option 1(a) (Dark Teal) as the design scheme for the Banqueting Hall.

A vote was taken, it was **not carried**.

Proposer: Cllr P Podger

Second: Cllr J Nettle

A vote was taken, and it was:

Resolved to:

- 15.2 Approve Option 2(a) (Sage Green) as the design scheme for the Banqueting Hall.

Proposed: Cllr P Podger

Seconded: Cllr S Foster

A vote was taken, and it was:

Resolved to:

- 15.3 Approves Option 2(a) (Dark Green) as the design scheme for the Crown Court.

16. Special Delegation:

The Special Delegations for 2026 year to date were presented.

Resolved that:

- 16.1 The Council notes the Special Delegations.

17. Complaints Policies:

Janine Whitty, Head of Corporate and Interim Deputy CEO, presented the new Complaints policies for Full Council approval as per Standing Orders. She highlighted a change to the Unreasonable Behaviour policy section 5.6.3.

Proposed: Cllr J Nettle

Seconded: Cllr S Charleston

A vote was taken, and it was:

Resolved to:

- 17.1 Approve the updated Complaints Policy. (Appendix A)
- 17.2 Approve the revised and renamed Managing Unreasonable Complainant Behaviour Policy. (Appendix B)
- 17.3 Note the Complaints Procedure (Appendix C), which has been implemented as an operational document for officers.

18. Exclusion of Press and Public:

That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of agenda item 19 on the grounds it involves the likely disclosure of exempt information as defined in Part

1 of Schedule 12A to the Local Government Act 1972 Paragraph 3 – “Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

Proposed: Cllr S Foster

Seconded: Cllr S Charleston

Moved to Exempt at 1919 hours.

19. Exempt – Waste Services Contract Approval:

Moved out of Exempt at 1930 hours.

20. Urgent Matters (if any) which by reason of special circumstances the Chair, decides should be considered as a matter of urgency:

Andrew Hunt, Corporate Manager, provided Councillors with an overview of the planning appeal relating to the proposed One Stop convenience store development at the Greyfisher Public House, New Bridge Road, East Harnham. The Council discussed options which officers would consider under Special Delegation.

The meeting closed at 2006 hours.

Please note: These are unsigned Minutes. Signed copies can be requested for viewing by emailing corporate@salisburycitycouncil.gov.uk.