

Salisbury City Council

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SALISBURY
CITY COUNCIL



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Minutes

Meeting of : The Communities Committee
Date : 12 October 2026
Meeting held in : The Guildhall, Salisbury
Commencing at : 1830 hours

Present:

Chair: Cllr V Charleston

Vice Chair: Cllr C Taylor

Cllrs: Cllrs S Foster, R Johnson, V Milos, S Rideout, J Wells

Officers: Asa Thorpe, Louise Webber, Sarah Crocker, Sarah Neary, Andrew Hunt, Beth Curtis-George

Others present: Cllrs J Nettle and A Riddle

There was 13 members of the public and no press present.

1. Apologies:

No apologies were received.

2. Public Questions/Statement Time:

There were no questions or statements submitted by members of the public.

3. Councillor Questions/Statement Time:

There were no questions or statements submitted by councillors.

4. Minutes of the Previous Meeting:

The minutes of the meeting of the Communities Committee held on 1 June 2026 were approved as a correct record and signed by the Chair.

5. Declarations of Interest:

Cllr C Taylor declared a non-registerable interest in Item 16, as the application for CIL funding for Coldharbour Lane had been submitted in his name. He abstained from the discussion and vote.

6. Dispensations:

No dispensations were requested or granted.

7. Chair's Announcements:

The Chair welcomed Louise Webber, Head of Communities, back following a period of leave.

8. Pride in Place – Project Update:

The committee received a verbal update from Tom Belshaw, Chair of the Pride in Place Board.

It was:

Resolved to:

8.1. Note the update.

9. End of Project Reporting - Cultural Grants 2025/2026:

Alice Maddicott from Salisbury Museum gave an end of project delivery (2025/2026) presentation to the committee.

Proposed By: Cllr S Foster.

Seconded By: Cllr V Milos.

A vote was taken, and it was:

Resolved to:

9.1. Note that 2025–26 cultural grant reporting requirements have been completed.

9.2. Approve Salisbury Museum retaining and using the £1,803.57 underspend to support refreshment and materials costs for children's group activities in 2026–2027 financial year, as recommended by the Head of Communities.

9.3. Approve the satisfactory completion and formal sign-off of the 2025-2026 cultural grant reporting for Salisbury Museum and Wiltshire Creative for audit purposes.

10. Budget Monitoring Report:

Asa Thorpe, Chief Executive Officer, presented the budget monitoring report for P5.

It was:

Resolved to:

10.1. Note the budget monitoring report for P5.

11. Feedback from Community Grants Recipients 2026/2027:

The committee received feedback from Kingdom Barbell Youth Development Programme, Harnham Fun Day Harnham Parish Churches, and the Allotment & Garden Association on the current year's funding opportunities.

A vote was taken, and it was:

Resolved to:

11.1. Note feedback from Kingdom Barbell Youth Development Programme, Harnham Fun Day Harnham Parish Churches, and the Allotment & Garden Association on the current year's funding opportunities.

12. New Community Grants 2026/2027:

The committee considered applications from Woodlands Primary School, Fear Free, SASS, Wildlife & Wellbeing, and Salisbury Transition.

It was:

Resolved to:

12.1. Note the current grants expenditure position.

An amendment to the grant given to Woodlands Primary School from £2,500 to £3,000 was proposed.

Proposed By: Cllr S Foster.

Seconded By: Cllr S Rideout.

A vote was taken, and it was:

Resolved to:

12.2. Approve funding of £3,000 for Woodlands Primary School for the period 2026/2027.

Proposed By: Cllr R Johnson.

Seconded By: Cllr J Wells.

A vote was taken, and it was:

Resolved to:

12.3. Approve partial funding of £2,000 for Fear Free for the period 2026/2027.

Proposed By: Cllr R Johnson.

Seconded By: Cllr C Taylor.

A vote was taken, and it was:

Resolved to:

12.4. Approve funding of £3,000 for Safer and Supportive Salisbury for the period 2026/2027.

Proposed By: Cllr S Foster.

Seconded By: Cllr J Wells.

A vote was taken, and it was:

Resolved to:

12.5. Approve funding of £2,920 for Wildlife and Wellbeing for the period 2026/2027.

Proposed By: Cllr S Rideout.

Seconded By: Cllr V Milos.

A vote was taken, and it was:

Resolved to:

12.6. Approve funding of £2,000 for Salisbury Transition City for the period 2026/2027.

Proposed By: Cllr S Foster.

Seconded By: Cllr R Johnson.

A vote was taken, and it was:

Resolved to:

12.7. Pause the funding application from Winterbourne Cricket Club to be considered at extraordinary meeting or February 2027 committee pending further due diligence.

13. Community Grant Applications 2027/2028:

The committee considered expressions of interest for community grant funding (strategic projects over £3k) for 2027/2028 from Wiltshire Creative.

Proposed By: Cllr S Rideout.

Seconded By: Cllr S Foster.

A vote was taken, and it was:

Resolved to:

- 13.1. Note this report and review applications and supplementary information provided. (Appendices A, and B).
- 13.2. Receive an expression of interest application presentation from Wiltshire Creative.
- 13.3. Approve in principle allocation of 2027-2028 community grant funding to Wiltshire Creative of £52,000 (subject to Council budget setting in January 2027) and determine, at this stage, that no additional conditions apply to any indicative allocation.

The committee considered an expression of interest for community grant funding (strategic projects over £3k) for 2027/2028 from Salisbury Museum.

Proposed By: Cllr S Rideout.

Seconded By: Cllr J Wells.

A vote was taken, and it was:

Resolved to:

- 13.4. Note this report and review applications and supplementary information provided. (Appendices C and D).
- 13.5. Receive an expression of interest application presentations from Salisbury Museum.
- 13.6. Approve in principle allocation of 2027-2028 community grant funding to Salisbury Museum of £14,072.50 (subject to Council budget setting in January 2027) and determine, at this stage, that no additional conditions apply to any indicative allocation.
- 13.7. Note that the funding from Wiltshire Creative that is requested is in excess of previous grant levels awarded to this organisation and the funding request from the Salisbury Museum is a reduction on previously awarded grant levels (former Cultural grants).
- 13.8. Note that the community grants budget allocation has been static for several years, with grant awards not considering inflation impacts and associated project cost increases for applicants. Committee to consider the implications of

this and if any mitigating actions are to be explored.

14. Salisbury City Community Lottery:

Louise Webber, Head of Communities, presented the report.

Proposed By: Cllr S Foster.

Seconded By: Cllr S Rideout.

A vote was taken, and it was:

Resolved to:

- 14.1. Approve “The Vixens Academy for Girls” as a new good cause.
- 14.2. Note continued monitoring of potential risk in response to newly established Wiltshire Community Lottery.
- 14.3. Note continued activity to promote becoming a good cause to Salisbury groups.

15. Community Infrastructure Levy (CIL) Process Review, Risk, and Resourcing:

Andrew Hunt, Corporate Manager and Asa Thorpe, Chief Executive Officer, presented the progress review of CIL to the committee.

It was:

Resolved to:

- 15.1. Note the operational, governance, delivery and financial risks identified in the implementation of the current CIL gateway and scoring process.
- 15.2. Note that the current CIL work had been undertaken by the Corporate Manager, including through additional overtime, and that this was not considered a sustainable long-term arrangement.

Proposed By: Cllr S Foster.

Seconded By: Cllr J Wells.

A vote was taken, and it was:

Resolved to:

- 15.3. Endorse the proposed approach to strengthening the CIL process, whereby the existing gateway, scoring matrix and banding would be retained as the initial assessment stage, followed by conditional prioritisation by the Committee, project assurance led by the Planning Manager, final award and approval by the Communities Committee, controlled payments, monitoring and arrangements for project completion and recovery of funds where necessary.

Proposed By: Cllr C Taylor.

Seconded By: Cllr S Foster.

A vote was taken, and it was:

Resolved to:

- 15.4. Recommend to Full Council that the proposed Planning Manager post be brought forward, rather than deferred to the 2027/28 budget-setting process, to enable the current CIL programme to continue and to support the development of the full CIL procedure, resident and applicant guidance, and strategic infrastructure work. The proposal would also be presented to the Planning Committee for its support, reflecting the wider planning responsibilities of the proposed post and its relationship with the Committee's work.

Proposed By: Cllr S Foster.

Seconded By: Cllr S Rideout.

A vote was taken, and it was:

Resolved to:

- 15.5. Agree that, following conditional prioritisation of a project, the Planning Manager would undertake the necessary project assurance work. The project would then be referred back to the Communities Committee for a final award decision and approval once the full costs, delivery arrangements and risks had been resolved and documented.

16. CIL Stage 2 Scoring and Project Prioritisation:

Andrew Hunt, Corporate Manager, outlined the prioritisation report to the committee.

It was:

Resolved that:

- 16.1. The committee notes that conditional priority commits officer time only and does not constitute a CIL funding award, reserve a final sum or authorise payment.
- 16.2. The committee agrees that any project receiving conditional priority will proceed to officer project assurance and will return to Communities Committee for a separate final award decision once the verified full cost, delivery arrangements and material risks have been resolved and documented.
- 16.3. The committee notes the detailed Stage 2 scoring rationale and project-specific matters to resolve at Appendices A to C.

Proposed By: Cllr S Rideout.

Seconded By: Cllr S Foster.

A vote was taken, and it was:

Resolved that:

- 16.4. The committee determined Coldharbour Lane Footpath should receive conditional priority and proceed to officer project assurance.

Proposed By: Cllr R Johnson.

Seconded By: Cllr S Foster.

A vote was taken, and it was:

Resolved that:

- 16.5. The committee determined Harnham Memorial Hall should receive conditional priority and proceed to officer project assurance.

Proposed By: Cllr R Johnson.

Seconded By: Cllr S Foster.

A vote was taken, and it was:

Resolved that:

- 16.6. The committee determined Making Broken Bridges Accessible should receive conditional priority and proceed to officer project assurance.

In accordance with Standing Order 3(x), Members resolved to extend the meeting beyond the three-hour time limit. The resolution was carried.

17. Communities Mid-Year Project Updates:

Sarah Neary, Pantry Manager, and Asa Thorpe, Chief Executive Officer, gave the project update presentation.

It was:

Resolved to:

- 17.1. Note the update.

18. Community Strategy and Priorities – Year 1 Quarter 2 Delivery Update:

Louise Webber, Head of Communities, gave a monitoring report on the Communities Strategy Delivery Plan.

It was;

Resolved that:

18.1. The committee note the report.

19. Urgent Matters (if any) which by reason of special circumstances the Chair, decides should be considered as a matter of urgency:

There were no matters considered under this item.

The meeting closed at 21:46

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