

COMMITTEE REPORT

Subject:	<i>Budget Monitoring Outturn Report for 2025/26 to the year-end</i>
Committee:	<i>The Environment Committee</i>
Item Number:	<i>10</i>
Date:	<i>8 June 2026</i>
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Report status:	<i>Noting</i>
Confidential / Exempt:	<i>No</i>

1. Report Summary

- 1.1. This report provides the Committee with a statement of income and expenditure, comparing actual expenditure and income against that budgeted for the whole of the financial year 2025/26. Any budget heading showing variances over £50,000 are discussed in the report.
- 1.2. Budget monitoring reports will be presented to every committee meeting using the latest available monthly budget monitoring information in accordance with Financial Regulation 4.8 and the resolution of Full Council at its meeting on 4 March 2024.

2. Recommendations

It is recommended that the Committee:

- 2.1 Notes the outturn financial position at the year-end.

3. Background

- 3.1 The budget monitoring report for the Environment Committee is appended to this report – see **Appendix A**.
- 3.2 The report uses the following conventions:

In the Budget and Actual columns

- Expenditure is shown as **black numbers**
- Income is shown as **(red numbers in brackets)**

In the Variance columns

- 'Bad' variances (over-spends) are shown as **black numbers**
- 'Good' variances (under-spends) are shown as **(red numbers in brackets)**

4. Explanation of significant Revenue variances

- 4.1 Budget holders are expected to scrutinise their regular budget monitoring reports throughout the year, taking corrective action as necessary and being able to explain any variances.
- 4.2 Financial Regulation 4.8 requires all budget holders to explain any material variances over £50,000. In addition, budget holders are also invited to explain any large variances up to £50,000 if considered of particular corporate importance.
- 4.3 **Appendix A** sets out the year-end results for the Environment Committee cost centres, which underspent by £474k. All material variances over £35k are listed in **Appendix B** and are explained below:

Cremation Income (CRM ENV 71001)

- 4.4 The Crematorium's main income stream performed marginally below target, which together with an expenditure budget overspend produced the £69k net deficit stated in **Appendix B**. The number of services was slightly lower than anticipated.

Salary costs (POS ENV 10001)

- 4.5 **Appendix B** shows a £49k underspend on the Parks and Open Spaces salaries and oncost budgets to year-end. This mainly reflected recruitment challenges within the grounds team over the course of the 2025/26. These issues have now been resolved and the team is fully staffed.

Parking Income (CAR ENV 73001)

- 4.6 The £93k over-achievement of income represents a positive outcome, particularly given the earlier VAT issue highlighted by our RFO. The income target for 2026/27 has been increased by £41k as part of the cost improvement plan.

Dilapidations (FAC ENV 27004)

- 4.7 **Appendix A** shows that the Facilities (FAC) cost centre achieved a £184k underspend at the year-end. The reversal of 2024/25's accrued costs for the expected residual dilapidation liabilities associated with the Council's exit from the former depot would have matched the payment in this year. However, fortunately for the Council this liability did not crystallise, resulting in over-accrued costs in last year's accounts, which has now been offset by the equal sized underspend in the 2025/26 accounts. This is an accounting requirement and is not a genuine underspend.

Land Rental (CRP ENV 73002)

- 4.8 This is an over achievement of income because of a historically low income target. This has been remedied as part of the cost improvement plan for 2026/27.

Grant Receivable (Urban Tree Challenge) (POS ENV 70002)

- 4.9 This grant relates to establishment costs (including watering and other aftercare) for trees planted through the Urban Tree Challenge Fund. As the Parks & Grounds Team was able to deliver much of this work in-house, any underspend can be returned to general reserves.

5. Explanation of significant Project variances

- 5.1 **Appendix A** indicates an overall £10k total overspend on this Committee's projects (previously referred to as 'capital schemes'). The Committee should note that the budgets of three delayed projects have been carried forward to 2026/27, plus a proportion of a fourth project. None of the year-end project variances exceed £20k.

6. Implications

Implication Area	Impact	Comments / Mitigation
Financial	Low	As shown in this report
Legal	Low	Significant budget overspends and year-end losses can only be met from general reserves which, if seriously depleted can result in unlawful expenditure.
Risk	None	
Personnel	None	
Environmental Impact	None	
Equalities Impact Statement	None	
Community / Public Impact	None	
Procurement / Contractual	None	
Property / Asset	None	
Data Protection	None	

7. Appendices / Background Papers

7.1 Appendix A – Cost Centres

7.2 Appendix B - Environment Committee Detailed Revenue Variances over £50k

Salisbury City Council 2025/26 outturn budget monitoring report to year-end

Environment Committee REVENUE Cost Centres

Cost Centre	FULL YEAR BUDGET BEFORE ADJUSTMENTS	FULL YEAR OPENING BUDGET AFTER ADJUSTMENTS	PROFILED BUDGET	ACTUAL NET EXPENDITURE / (INCOME)	VARIANCE £
CRM Crematorium	(856,297)	(543,727)	(543,727)	(501,288)	42,439
CCC Camping & Caravan Club	0	(56,941)	(56,941)	(15,219)	41,722
ALL Allotments	0	8,194	8,194	9,820	1,626
CTV Closed Circuit Television	99,717	96,126	96,126	93,475	(2,651)
DEP Depot	0	176,434	176,434	172,436	(3,998)
LBT Lower Bemerton Trust	5,100	6,360	6,360	(0)	(6,360)
PAV Pavilions	0	86,608	86,608	74,170	(12,438)
SSS Street Scene	1,112,828	1,221,236	1,221,236	1,185,100	(36,136)
PWC Public Conveniences	116,075	173,810	173,810	129,409	(44,401)
CRP Investment Properties	(472,685)	(16,520)	(16,520)	(77,205)	(60,685)
CAR Car Parks	0	(180,909)	(180,909)	(264,810)	(83,901)
POS Parks & Open Spaces	1,218,919	1,319,294	1,319,294	1,194,045	(125,249)
FAC Facilities	1,074,382	291,145	291,145	106,979	(184,166)
	2,298,039	2,581,110	2,581,110	2,106,911	(474,199)

Environment Committee PROJECT Cost Centres

Cost Centre	FULL YEAR BUDGET BEFORE ADJUSTMENTS	FULL YEAR OPENING BUDGET AFTER ADJUSTMENTS	BUDGETS CARRIED FORWARD TO 2026/27	REVISED BUDGET 2025/26	ACTUAL EXPENDITURE / (INCOME)	VARIANCE £
RECURRING						
Z12 Urban Tree Challenge		-		0	8,000	8,000
PROJECTS - B/F FROM 2024/25						
Z32 Rowbarrow s.106		171,065	(25,733)	145,332	151,587	6,255
Z55 Crematorium Wall		49,381		49,381	31,773	(17,608)
PROJECTS - NEW						
Z13 Wyndham Park Wall	85,000	85,000	(85,000)	0	0	0
Z16 Depot De-watering bay	150,000	150,000	(133,515)	16,485	27,131	10,646
Z45 Poultry Cross urgent renovation		30,000		30,000	25,386	(4,614)
Z59 QE Gardens Bridges s.106				0	3,845	3,845
Z57 River Park Tractor		75,000	(75,000)	0	0	0
Z14 Guildhall Ceiling				0	3,652	3,652
	235,000	560,446	(319,248)	241,198	251,374	10,176

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Environment Committee Detailed Revenue Variances over £50k

Cost Centre	Description	Code	Description	Full year Budget £	Profiled Budget £	Actual £	Variances £	Variance %
CRM	Crematorium	71001	Cremation Income	(1,250,235)	(1,250,235)	(1,181,414)	68,821	(6%)
POS	Parks & Open Spaces	70002	Grant Receivable (Urban Tree Challenge)	(30,240)	(30,240)	(66,996)	(36,756)	122%
CRP	Commercial Properties	73002	Land Rental	(8,610)	(8,610)	(51,597)	(42,987)	499%
POS	Parks & Open Spaces	10001-4	Salary Costs incl NI & Pensions	819,469	819,469	770,646	(48,823)	(6%)
CAR	Car Parks	73001	Car Parking Income	(230,000)	(230,000)	(323,340)	(93,340)	(41%)
FAC	Facilities	20005	Dilapidations	0	0	(150,000)	(150,000)	