

Street Sellers Application Form 2026

Retail Stall & Food/Drink Vendor



Street Sellers Markets – Returning for 2026

Our popular Street Sellers Markets are back for four Sundays this year, running from March through to October 2026

We're excited to welcome independent artisan stalls, retailers, crafters, artists, and creators of homemade or vintage products to be part of our fabulous outdoor markets. These events are a celebration of creativity, craftsmanship and local talent, offering a fantastic opportunity to showcase unique products to a wide audience.

We are also looking for street food and drink vendors to complement these markets by offering varied menu choices for our visitors.

Each market will feature a specific theme and a variety of activities, making every event a fun-filled day out for the whole family. We're kicking off the first market with an exciting Dog Show, alongside a fantastic selection of stalls and delicious food.

Venue	The Market Place & Guildhall Square, Salisbury SP1 1JH
Market Dates	Sunday 8th March, Sunday 10th May, Sunday 12th July and Sunday 13th September
Market Times	10am-4pm

Registered Business Name			
Contact Name			
Address			
		Postcode	
Telephone Number		Mobile Number	
Email Address			
Website			

Description of stall: Please provide as much information including the retail prices/menu options you will be

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Requested Pitch Size Please tick the category and pitch you are applying for

Retail Stall 10ft x 10ft/3m x 3m	£35		Food & Drink Vendor 10ft x 10ft/3m x 3m	£45	
Retail Stall 15ft x 10ft/4.5m x 3m (must have own gazebo)	£45		Food & Drink Vendor 10ft x 15ft/4.5m x 3m (must have own gazebo)	£55	
Retail Stall 20ft x 10ft/6m x 3m	£65		Food & Drink Vendor 10ft x 20ft/6m x 3m	£75	

Dates: Please state below which dates you would like to attend (YES or NO)			
Sunday March 8th		Sunday May 10th	
Sunday July 12th		Sunday September 13th	

Requirements			
Do you require a gazebo?	YES/NO		
Do you require power?	YES/NO		
What Supply do you require	16A		32A
Does the equipment have a current PAT test?	YES/NO		Date of PAT test

Required Documents	
We require the following documents along with your application (please tick once you have enclosed)	
Photos of your products and stall	
Copy of Public Liability Insurance certificate: <i>Please ensure this includes: Name of your insurer, Policy</i>	
Risk Assessment (<i>There is a template at the end of the form if needed</i>)	
Food & Drinks Stalls only:	
Copy of your Basic Food Hygiene Certificate/Alcohol License/ TENS	
Copy of your Food Hygiene Rating (has to be 3 or above)/Certificate issued by your local authority	
Please state the Local Authority your business is registered with:	

Data Protection	
Salisbury City Council will not sell or rent your personally identifiable information to anyone, or use the data for any other purpose incompatible with the purpose for which it was originally collected. We will only hold your information for as long as necessary for the purposes of contacting you with regards to the event and/or notifying you of any future Events/Markets we may organize.	
I consent to my personal data being held for the purposes listed above (please delete)	YES/NO
I would like to be kept up to date on any future opportunities to perform (please delete) <i>(you can opt out of this at any time by emailing markets@salisburycitycouncil.gov.uk)</i>	YES/NO

Compliance Statement	
By submitting and signing this application, it is believed that the Trader has read and understood all of the terms and conditions set out below and hereby agrees to be bound by them	
Signature	
Date	

Next of Kin - This is an optional section			
These details are taken for use in emergencies, should you be involved in an accident, incident or taken ill whilst attending our Market/Event we will contact your next of kin.			
Name			
Relationship to you		Mobile Number	



Please either attach your own risk assessment

or

Complete Parts 1 and 2 below

Risk Assessment Form Part 1

A stall is a workplace covered by health and safety legislation. As the stallholder it is your responsibility to ensure that a suitable and sufficient risk assessment is completed. Failure to do so could lead to delays or ultimately the closure of your stand. This template is for a simple stall which does not require any structural approval from the organiser.

Before completing the form and for more information on managing risk visit

<https://www.hse.gov.uk/simple-health-safety/risk/>

COMPANY NAME	
FORM COMPLETED BY	
EVENT NAME	

Responsibilities	Yes	No
Any manual handling i.e. lifting heavy products during the build-up/breakdown		
Working at height (using ladders)		
Display of anything containing liquid fuel or flammable substances		
Display of sharp objects		
Demonstrations of any kind – i.e. Therapies, massaging		
Food preparation/service of any kind other than sweets, snacks or soft drinks		
Working machinery of any kind even if static		
Using any electrical equipment or fittings		
Any potential fire hazards		
Selling of alcohol		
Using your own gazebo		

Risk Assessment Form Part 2

Please fill in a section below for each box you have ticked “yes” in part one to form your own risk assessment

Below is an example on how to complete your own risk assessment

Example Risk	Example Who could be harmed?	Example Control measures in place
<i>Slips and trips</i>	<i>Kitchen/food service staff and customers may be injured if they trip over objects or slip on spillages</i>	<ul style="list-style-type: none"> • <i>Good housekeeping – work areas kept tidy, goods stored suitably etc.</i> • <i>Kitchen equipment maintained to prevent leaks onto floor</i> • <i>Staff clean up spillages (including dry spills) immediately using suitable methods and leave the floor dry</i> • <i>Suitable cleaning materials available</i> • <i>No trailing cables or obstruction in</i>

Risk	Who could be harmed?	Control measures in place



Risk	Who could be harmed?	Control measures in place

Name Signature

Dated

<p>FORMS AND SUPPORTING DOCUMENTATION MUST BE RETURNED TO:</p> <p>Business Team Salisbury City Council, The Guildhall, Salisbury, SP1 1JH Or email markets@salisburycitycouncil.gov.uk</p> <p>APPLICATION DEADLINE: SUNDAY 15TH FEBRUARY 2026</p>	<ul style="list-style-type: none"> • Salisbury City Council will notify you to confirm that your application has been received. • Submission of an application does not guarantee a booking • The Council will review all applications to ensure suitability
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Stall/Vendor Terms and Conditions

APPLICATIONS

By submitting an application you are agreeing to abide by the terms and conditions set out below.

Salisbury City Council will notify you to confirm that your application has been received. Please note that submission of an application does not guarantee a pitch at our Market. The Council will review all applications to ensure suitability. Please submit completed applications **by Sunday 15th February 2026**

The Council will confirm successful application has been successful. If you haven't heard back from the Council on this occasion you will have been unsuccessful.

Due to the volume of interest in our Markets, we regret we are unable to provide feedback on individual applications.

PAYMENT

Please do not send payment with your completed application.

If your application is successful an invoice will be provided to you and payment will be required within **7 days** of the invoice date.

If a booking is made within **7 days** of the Market taking place, payment will be required immediately (payment will not be able to be made on the day of the Market).

Failure to pay within this time will result in your application being cancelled and the space being reallocated.

POSTPONEMENT OR ABANDONMENT

In the event of postponement or abandonment for any reason whatsoever, or in the event of failure or curtailment of any supplies, services or facilities afforded to the stall holders due to strikes, lock-outs, bad weather, acts of God, third party or other circumstances, at any time, The Organisers shall in no way be held responsible for any expenditure, loss, damage or liability sustained or incurred by the stall holders prior to, during or after the market. Pitch fees may be transferred to the next market you are attending. If you are not attending any other Market a refund will be made.

ELECTRICITY

No generators or engines will be permitted, (exceptions apply) if any stall holder wishes to bring battery powered displays and equipment, this must be agreed in advance in writing with The Organisers.

All Traders using any Council power supply need to ensure that all portable appliances (light fittings, computer tills, scales, music systems, refrigeration equipment etc) have been Portable Appliance Test (PAT) within the last year, and can provide evidence of such.

The Council cannot guarantee the use of their electrical supply to any stallholder and can refuse allocation of power.

SUBLETTING

Stall holders are not permitted to sublet, sub-contract nor share any part of their allocated site.

HEALTH AND SAFETY

Salisbury City Council regard with the utmost importance the Health and Safety of employees, our customers and the public who attend the Market. The Council will do everything reasonably practical to prevent injury to individuals and to protect employees and property in general.

Stall Holders must take responsibility for health and safety and abide by the appropriate regulations and codes of practice. Traders will be responsible for the management and removal of their own waste: except where specifically agreed by the Markets Manager.

CANCELLATION

If you are unable to attend the market, you must let us know 7 days before the event in writing.

If for any reason you are unable to attend the market on the day due to illness or the like, please contact us by phone or text to let us know so we can make adjustments to the layout accordingly.

Please note that your stall fee is **non-refundable**.

In the unlikely event that Salisbury City Council has to cancel the market for reasons such as adverse weather conditions, you will be contacted in the morning of the market to make you aware. Salisbury City Council cannot be held liable for any travelling expenses you may incur. Payments received will either be transferred to another market date you are booked to attend or refunded.

CONDUCT OF TRADERS

A Trader must conduct themselves in a manner befitting a market managed by the Council and in accordance with these terms and conditions.

Any use of offensive language or any act which may cause offence to other traders, member of the public or the Council employees or representative of The Council is strictly forbidden. Such behaviour will result in you being asked to leave the Market.

COMPLIANCE

All traders shall observe and comply with, in addition to these terms and conditions, all relevant laws and other directions, codes of practice or guidelines imposed by The Organisers and/or any law or other competent authority applicable to the market.

LIABILITY/INDEMNITY

The Organisers, its officers, staff, and representatives shall not be liable for any loss, theft, damage or injury to persons or property on the site. The stall holder will assume full responsibility for any third party claim arising from his/her own exhibit or conduct. The stall holder hereby agrees to indemnify the Organiser against any loss claim or damage to the property of the trader and for the death of or injury to the trader except where such claim shall arise out of the negligence of the Organiser.

INSURANCE

A trader shall provide adequate insurance to the Council's satisfaction to cover such indemnity and must produce to the Council's officers on demand evidence of third party public liability insurance to a minimum of £5million.

DISCLAIMER

The Organisers, its officers, employees, agents and representatives shall have no liability whatsoever in respect of all and any action, claim, demand, proceedings, costs, expenses, fines, penalties loss or damage whatsoever arising out of or connected with the participation by any person firm or company in whatever capacity in the event including but not limited to arising or resulting from or connected with the loss injury or damage sustained by or to any third party, any refusal by insurers to meet in full or in part or at all any claim or the seizure or taking of possession of any equipment. This shall not operate or be construed to operate to exclude or restrict the legal liability of The Organisers for death or personal injury caused by its negligence. Each entrant for itself and all those for whom it is directly or indirectly responsible shall indemnify and hold The Organisers harmless from and against all costs and expenses of whatever nature, actions, proceedings, claims, demands and damages made against SCC. The Organisers, its offices and/or representatives arising from any breach of its obligations to The Organisers or from any acts or omissions on the part of the entrant and/or those for whom it is so responsible.

DATA PROTECTION

The data we will gather and hold will be managed in accordance with the Data Protection Act 2018 and General Data Protection Regulation (GDPR) 2018. Salisbury City Council will not disclose or share personal information supplied by you with any third party organisation without your consent.

Food Trader Guidelines

Please note that this is not an extensive list and you should abide by all regulations related to your business. If in doubt, please contact your local authority who should be able to assist.

Handwashing facilities

Traders who handle open food must have their *own* facilities for washing and drying hands hygienically. This means they must provide:

- Hot and cold running water
- A suitable sink or bowl for handwashing
- A hygienic way to dry hands, such as paper towels

This requirement does *not* apply to traders who only sell:

- Uncut fruit and vegetables
- Fully packaged foods
- Dry goods like pulses and grains
- Bread

Clean and safe work surfaces

All surfaces that come into contact with food — such as tables, covers, containers and displays — must be in good condition and easy to clean and disinfect. They must be smooth, washable, and made of safe, non-toxic materials.

Cleaning equipment and utensils

Where needed, traders must have:

- Hot and cold water for cleaning (and disinfecting if required) utensils and equipment
- A suitable sink or container for washing them
- A hygienic way to dry them

If food itself needs to be washed, traders must have hygienic facilities to do this properly.

Waste and hazardous materials

Traders must have suitable arrangements to store and dispose of waste or any hazardous or non-edible materials safely and hygienically.

Chilled food rules

High risk chilled foods must be kept below **8°C** at all times.

Traders must:

- Use an accurate thermometer probe to check temperatures
- Keep records of these checks

If chilled food goes above **8°C**, it must be thrown away after **4 hours**.

Hot food rules

Hot foods must be kept above **63°C**.

Traders must:

- Use an accurate thermometer probe to check temperatures
- Keep records of these checks

If hot food drops below **63°C**, it must be thrown away after **2 hours**.