

Salisbury City Council
The Guildhall
Market Place
Salisbury
SP1 1JH



Officer to contact: Andrew Hunt, Corporate Manager
Direct line: 01722 342860
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Web: www.salisburycitycouncil.gov.uk

To all Members of Salisbury City Council:

Chair: Cllr J Bolwell

Vice Chair: Cllr V Charleston

Cllrs: A Bayliss, P Beaven, M Brown, S Charleston, C Corbin, B Dalton, S Foster, A Hoque, S Hocking, R Johnson, T Last, V Milos, J Nettle, P Podger, A Riddle, E Rimmer, S Rideout, R Rogers, P Sample, A Suddards, C Taylor and J Wells.

You are summoned to attend a meeting of an **Extraordinary Full Council** of Salisbury City Council to be held on **Monday 29 June 2026 at 1830 hours at the Guildhall.**

This Council meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Asa Thorpe
Chief Executive Officer
23 June 2026

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer by midday on the working day before the meeting. Please email: corporate@salisburycitycouncil.gov.uk.

3. Councillor Questions/Statement:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting. Please email: corporate@salisburycitycouncil.gov.uk.

For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting.

4. Minutes of Previous Meeting:

To approve as a correct record and sign the minutes of the last meeting of Full Council held on 26 May 2026.

5. Declarations of Interest:

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. Dispensations:

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. Chair's Announcements:

To receive any announcements from the Chair.

8. Administration Leader Announcements:

To receive any announcements from the Administration Leader.

9. Referral of Minutes:

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Planning Committee	18 May 2026
Communities Committee	1 June 2026
Environment Committee	8 June 2026
Planning Committee	15 June 2026
The Finance Committee	24 June 2026

10. Explanatory Report on the Annual Governance and Accountability Return (AGAR):

To receive and note the explanatory report on the Annual Governance and Accountability Return (AGAR) process and the statutory basis for the year-end financial reports presented to Council.

Background papers: [Report](#)

Contact Officer: *Responsible Finance Officer, Steve Bishop (01722 342866)*

11. Annual Governance Statement:

To receive and consider the Internal Auditor's reports and Annual Governance Statement Assertions and to approve the Annual Governance Statement 2025/26

Background papers: [Annual Governance Statement](#)

Contact Officer: *Head of Corporate & Interim Deputy Chief Executive Officer Janine Whitty, (01722 342866)*

12. Statement of accounts (AGAR):

To consider and approve the Accounting Statements for the year ended 31 March 2026 in accordance with the Accounts and Audit Regulations 2015.

Background papers: [Report](#)

Contact Officer: *Responsible Finance Officer, Steve Bishop (01722 342866)*

13. Statement of accounts (SoRP):

To consider and approve the Annual Full Code Accounts (Statement of Recommended Practice (SoRP)) for the financial year ended 31 March 2026.

Background papers: [Report](#)

Contact Officer: *Responsible Finance Officer, Steve Bishop (01722 342866)*

14. Budget Outturn / Monitoring Report:

To receive and note the Budget Monitoring Outturn Report for the financial year ended 31 March 2026, including the Council's revenue and project outturn positions, reserves position and significant budget variances.

Background papers: [Report](#)

Contact Officer: *Responsible Finance Officer, Steve Bishop (01722 342866)*

15. Review of Financial Regulations and Officer Authorisation Limits:

To receive a report regarding update to the Financial Regulations for 2026/2027 and Officer Authorisation Limits.

Background Papers: [Report](#)

Contact Officer: Steve Bishop, Responsible Finance Officer, (01722 342860)

16. CIP Report:

To receive and note the delivery of the Council's Two-Year Cost Improvement Plan and the recurring savings achieved.

Background papers: [Report](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

17. Members Annual Reports:

To note the members allowance and attendance reports for the municipal year 2025 /2026.

Background papers: [Members Annual Reports](#)

Contact Officer: Head of Corporate and Interim Deputy CEO, Janine Whitty (01722 342866)

18. Hilltop Way Open Space:

To receive and note an update on the ownership investigations, legal advice, actions taken by officers and the ongoing review of Council land records and maintenance responsibilities.

Background papers: [Report](#)

Contact Officer: Chief Executive Officer, Asa Thorpe (01722 342860)

19. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.