

Name:	STEVE BISHOP	
Post Held:	RESPONSIBLE FINANCE OFFICER	
Tick one of the following two declarations which will be publicly accessible in the Council's Register of Interests:		
I do <u>not</u> have any personal interests which could cause a conflict of interest with my SCC employment and duties, but will declare any that arise in the future.	✓	
I <u>do</u> have a personal interest which could potentially, or be perceived to, cause a conflict of interest with my SCC employment and duties, which I wish to declare (complete Part B of this form)		

PART B - To be completed by any officer wishing to declare a personal interest

<p>I wish to register: an Interest / Other paid employment (Please circle as appropriate).</p> <p>Nature of Interest or Other Employment : (please include the name and address of any employer(s) and the nature of the business concerned and your role/ job, or, if it is a family relationship, please give the name, role and your relationship to the employee or Councillor)</p>
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For register of interests only:

If you work with or manage this person, describe the controls in place to prevent conflicts of interest. Include where decisions are handled separately (for example pay, hours, recruitment, performance, or financial approvals) and any steps taken to maintain fairness and confidence within the team.

For Second jobs/ Paid employment Only:

Please state the time which your commitment will impact you, in a given week or month:

Where the hours are not regular, please state the maximum number of hours that your commitment will take:

If this requires any flexibility in your current role, please state what you would like to request:

Where paid or generating a business profit, please state whether the approximate annual turnover of your business and personal annual income received from your second job(s) or business are less than, or more than, 50% of your annual SCC salary:

My personal interest business profit and/or personal annual income are less than 50% of my SCC annual salary – <i>please tick box (right arrow)</i>	
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My personal interest business profit and/or personal annual income are more than 50% of my SCC annual salary – <i>please tick box (right arrow)</i>			
The information you provide on this form will be input onto a digital filing system. It will be used to ensure no conflict of interests exists between your employment with Salisbury City Council and another organisation, or that we offer you the option of opting out of the Working Time Directive if your hours are likely to exceed the maximum stipulated by this Directive.			
Signed:	<i>S. B. Bishop</i>	Date:	<i>16/6/26</i>

This form should now be sent to your Manager for completion of part C

PART C - To be completed by SMT member (for posts below SMT) / CEO (for SMT member) / Personnel Committee Chair (for CEO)

Date received:	<i>16.06.2026</i>
Is there a perceived/potential conflict of interest ?	Yes / <input checked="" type="radio"/> No
If yes, please give details of control measures in place to prevent conflict of interest	
With these measures in place, does this reduce the conflict of interest to an appropriate standard?	

If no, please complete:

I do not believe there is a conflict of interest because:

Signed (SMT member / CEO / Personnel Cttee Chair)



Date:

16.06.2026.

This form should now be passed to HR who will complete Parts D & E