

Salisbury City Council

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Minutes

Meeting of : Full Council
Date : 14 September 2026
Meeting held in : The Guildhall, Salisbury
Commencing at : 1830 hours

Present:

Chair: Cllr J Bolwell

Vice Chair: Cllr V Charleston

Cllrs: P Beaven, M Brown, S Charleston, C Corbin, B Dalton, S Foster, S Hocking, R Johnson, T Last, V Milos, J Nettle, P Podger, A Riddle, S Rideout, E Rimmer, R Rogers, A Suddards, C Taylor and J Wells.

Officers: Asa Thorpe, Steve Bishop, Jay Gawthorpe, Clare Dickinson, Andrew Hunt and Evelyn Taylor.

There were 4 members of the public and 2 members of the press present.

Cllr C Taylor left at 1909 hours and returned at 1913 hours, then at 2001 hours and returned at 2004 hours.

Cllr S Charleston left at 1931 hours and returned at 1932 hours and 2026 hours and returned at 2027 hours.

Cllr J Nettle left at 1950 hours and returned at 1951 hours.

Cllr V Milos left at 2007 hours and returned at 2009 hours.

Cllr Dalton left at 2020 hours and returned 2024 hours.

Cllr Riddle left at 2024 hours and returned 2025 hours.

Cllr Rimmer left at 2024 hours and returned at 2026 hours.

Cllr J Wells left at 1958 hours.

Cllr V Charleston left at 1958 hours.

Cllr T Last left at 2001 hours.

1. Apologies:

Apologies were received from Cllrs A Hoque and P Sample.

2. Public Questions/Statement Time:

There were no questions or statements submitted by members of the public.

3. Councillor Questions/Statement Time:

Cllr T Last submitted and read the following statement:

“A recent public statement was made by a fellow councillor regarding the Salisbury Chamber of Commerce and the apparent lack of communication with this council. My understanding is that about two years ago a previous president of the Chamber of Commerce consulted with Salisbury City Council for a nominated person to represent the council on the chamber. However, I do not recall this council nominating anyone, or if there has been a nomination, that nominee reporting to the council or any of its committees. This is rather sad, as I am sure that the council and chamber have much to liaise about in respect of developing aspects of Salisbury to the benefit of the whole city community.

One such project could be the suggested twinning project outlined by our previous mayor. It would seem that the present arrangements are in place to encourage links between social, cultural and economic activities between Salisbury, Xanten and Saintes; and if it were possible to include Nivelles in the group, there would be tens of thousands of euros available to deepen the cooperation to the benefit of our local businesses.”

The Chair thanked Cllr Last and acknowledged the statement.

4. Minutes of the Previous Meeting:

The minutes of the meeting of Full Council held on Monday 13 July 2026 were approved as a correct record and signed by the Chair.

5. Declarations of Interest:

No declarations of interest were received.

6. Dispensations:

No dispensations were requested or granted.

7. One Minute Silence

A one minute's silence was held to remember Billy Whiteleg.

8. Chair's Announcements:

Cllr Bolwell acknowledged Cllr Wells' birthday.

9. Administration Leader Announcements:

The Administration Leader reminded all Cllrs that the period for budget setting is approaching and requested that all Cllrs engage with it.

10. Committee Memberships 2026/27:

Cllr V Charleston leaves the Environment Committee and Cllr P Sample joins.
Cllr T Last joins the Planning Committee
Cllr V Charleston moves onto the Finance Committee.

11. Referral of Minutes:

Minutes taken since the Full Council meeting on 13 July 2026:

The Planning Committee	20 July 2026
The Governance, Policy and HR Committee	28 July 2026
The Planning Committee	17 August 2026
The Finance Committee	7 September 2026

These were taken as read and noted.

12. Update from Outside Representatives:

Allotments: The recent show had been successful and well attended despite challenging growing conditions. Councillors were encouraged to attend future events and increased social media support from the Council was requested.

Wiltshire Creative: The Playhouse transformation project is progressing, with a national campaign due to launch in November 2026.

Salisbury Museum: A full programme of events is planned for the autumn.

Conservation Area Panel: Concerns were raised regarding non-compliance with the shopfront policy and works to the Chapter House, where Magna Carta is displayed.

Flooding: The Flood Coordinator will liaise with the Environment Agency in preparation for the winter months.

13. Woodlands Primary School Proposal:

Representatives of Woodlands Primary School presented a proposal of the Forest School using woodland area next to the primary school.

Proposed: Cllr C Taylor

Seconded: Cllr J Nettle

A vote was taken, and it was:

Resolved that:

13.1 The Council agree, in principle, to the proposal, thereby enabling the school to undertake initial investigations, explore options, and assess budget requirements. The school would then return to the Council with a detailed plan and formal proposal for consideration.

14. Budget Monitoring Report:

Steve Bishop, the Responsible Finance Officer, presented the Budget Monitoring Report for the end of period 4, explaining the current issues with budget profiling.

Resolved that:

14.1 The Council notes the Budget Monitoring Report for P4.

15. Wiltshire Local Plan:

Andrew Hunt, Corporate Manager, presented a verbal update regarding the Wiltshire Local Plan, including the current timelines for the submission of Salisbury City Council's engagement with the Local Plan.

Cllr Hocking formally acknowledged on behalf of the Members the work that Andrew Hunt has done on the Salisbury City Council's Wiltshire Local Plan to date.

Resolved that:

15.1 The Council notes the update.

16. National Highways A36 Churchill Gardens Proposal:

Jay Gawthorpe, Head of Environment, presented a proposal from National Highways regarding the A36 Churchill Gardens, which contained the proposed upgrades to the A36, walking and cycling routes around Churchill Gardens.

An addition to the recommendations from the report was proposed by Members.

Proposed: Cllr A Suddards

Seconded: Cllr C Taylor

A recorded vote was requested by Cllr C Taylor:

For: Cllrs Beaven, Brown, S Charleston, Corbin, Dalton, Foster, Hocking, Johnson, Last, Milos, Nettle, Rimmer, Suddards, Taylor, V Charleston, Wells

Against: Cllrs Podger, Riddle, Rideout, Rogers, Bolwell

The motion was carried.

Resolved that:

16.1 Corridor-wide traffic modelling from College Roundabout to the Park and Ride both ways, but most importantly from College Roundabout to Park and Ride is requested from National Highways.

Proposed: Cllr C Corbin

Seconded: Cllr C Taylor

A recorded vote was requested by Cllr C Taylor:

For: Cllrs Beaven, Brown, S Charleston, Corbin, Dalton, Foster, Hocking, Johnson, Milos, Nettle, Rimmer, Suddards, Taylor, Wells, V Charleston

Against: Cllrs Last, Podger, Riddle, Rideout, Rogers, Bolwell

A vote was taken, and it was:

Resolved to:

16.2 Supports, in principle, the A36 Southampton Road Roundabout Improvement Scheme promoted by National Highways.

16.3 Recognises the potential benefits of the scheme in reducing congestion, improving journey times and enhancing highway and active travel infrastructure within the city.

16.4 Notes that detailed design, environmental mitigation measures and statutory consultation are still being progressed and that the Council's support in principle does not prejudice future comments on specific aspects of the scheme.

16.5 Authorises officers to continue engaging with National Highways and other stakeholders throughout the development of the project.

16.6 Any final decision would be subject to further sign off from Full Council.

17. Confirmation of project scope for Guildhall Works 2026/2027:

Jay Gawthorpe presented the changes to the Guildhall Works project title and scope of works.

Proposed: Cllr T Last

Seconded: Cllr C Corbin

A vote was taken, and it was:

Resolved to:

17.1 Approve increasing the scope of the works under this capital project and the changing of the capital project title name from Z60 ENV Guildhall Banqueting Hall to Z60 ENV Guildhall Works.

18. Special Delegation – Greyfisher Retail Development:

Andrew Hunt, Corporate Manager, presented a verbal update regarding the Greyfisher Retail Development.

Resolved that:

- 18.1 The Council notes the verbal update regarding the Greyfisher Retail Development.

19. Parking Charges:

Jay Gawthorpe, Head of Environment, presented the report regarding aligning Lush House with Wiltshire Council's September 2026 increased parking charges.

There was no proposer or seconder for the report so the recommendations were not carried.

20. Health and Safety Officer Post:

Jay Gawthorpe presented the proposed change for the establishment of an Estates & Health and Safety Officer post at Grade 5, explaining the reasoning behind the change.

Proposed: Cllr B Dalton

Seconded: Cllr R Rogers

A vote was taken, and it was:

Resolved to:

- 20.1 Approve the establishment of an Estates & Health and Safety Officer post at Grade 5.
- 20.2 Approve the funding of the role from within existing Facilities budgets as outlined in Section 4.
- 20.3 Note that the Governance, Policy & HR Committee considered this proposal on 27 July 2026 and resolved to recommend approval to Full Council.

21. Motion – Salisbury Commemorative Medallions:

Proposed: Cllr B Dalton

Seconded: Cllr S Charleston

A vote was taken, and it was:

Resolved to:

- 21.1 Allocate a maximum sum of £30,000 from General Reserve in this year, to enable commission, strike, and package custom commemorative medallions.

- 21.2 Instruct council officers to seek initial manufacturing quotes from specialized contract minting services for up to 10,500 base-metal units based on the design criteria outlined in the background of this motion.
- 21.3 Authorise ward members to co-ordinate the direct presentation of these medallions to all local nurseries, pre-schools, and Infant, Junior, Primary, and Secondary schools in their wards between a set time frame to be determined in 2027. Officers will support Councillors with contact details.
- 21.4 Establish a mechanism at the Information Centre, at the Guildhall for Salisbury resident families whose children are not registered with local providers, or who attend schools outside the boundary line (such as the Laverstock schools), to present ID and proof of address to claim their child's medallion, between a set time frame to be determined in 2027.
- 21.5 Officers to liaise with the proposer and seconder of the Motion along with the leader of the council.

22. Exclusion of Press and Public:

That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of agenda item 23 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 Paragraph 5 – "Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings".

Proposed: Cllr S Charleston

Seconded: Cllr B Dalton

Moved to Exempt at 2050 hours.

23. Exempt – Wilton Market:

Moved out of Exempt at 2110 hours.

24. Urgent Matters (if any) which by reason of special circumstances the Chair, decides should be considered as a matter of urgency:

There were no matters considered under this item.

The meeting closed at 2110 hours.

Please note: These are unsigned Minutes. Signed copies can be requested for viewing by emailing corporate@salisburycitycouncil.gov.uk.